

Terms of Reference:

Skateboard Coaching Commission

1. Title

1.1 The group shall be called the UK Skateboard Coaching Commission

2. Overview

These terms of reference describe the purpose of the Commission, the process they will be guided by, the authority they have and the requirements regarding confidentiality for those engaging with them.

3. Accountability

3.1 The Skateboard Coaching Commission is accountable to the Coach Development Lead, who will chair the Commission for carrying out the responsibilities that are delegated to it within these Terms of Reference.

4. Purpose

The UK Skateboard Coaching Commission is designed to build opportunities for interaction and collaboration between UK Skateboard Coaches and Skateboard GB. The Coach Development Lead will set out learning gathered from the previous years' development of SBGB Coach Education and offer a chance to feedback on its future direction.

The Purpose of the Skateboard Coaching Commission is to:

4.1 To Provide advice, expertise and recommendations to support the development of Skateboard GB coaching qualifications, standards and training including the structures and processes around qualification

4.2 Update the Coach Development Lead on developments within Skateboard Coaching and emerging trends

4.3 To provide a sounding board and place of expertise to support Skateboard GB in the wider development of a world-class coaching pathway

The Chair of UK Skateboard Coaching Commission will be responsible for ensuring that outcomes or conclusions are reached and for summarising any recommendations. UKSCC members will have a key role in disseminating and advocating for those changes which are made as a result of conclusions and recommendations made by UKSCC.

Process

Meetings will be held every two months. Every effort will be made to hold the meeting on the preferred date indicated by each Commission member but may be held at another time if this is not possible. Meetings will be mostly online, however, where possible we will attempt to run in person meetings of the commission. Meetings will be guided by a standard agenda – detailed below - which will describe the format of the meeting.

Smaller topics can be raised during the open floor session. For topics which will require prior reading or consideration of material or if any Commission members would like to focus the Commission meeting on a specific topic they should submit this to the Coach Development Lead five working days prior to the meeting which will be circulated to all Commission members for pre-reading.

Meeting Notes

An individual (employed by SBGB) will act as the formal note-taker to ensure capture of the pertinent discussions and to ensure a common understanding of the outcomes. The notes will include any recommended actions where relevant and/or other feedback. The notes from the meeting will normally be made available within 5-10 working days of the meeting.

Confidentiality

All members and attendees will treat all Commission papers and materials as confidential unless indicated otherwise or unless they are already in the public domain.

Standard Agenda

1. Welcome and Introduction
2. Opening presentation from CD Lead
 - Context
 - Provisional priorities
 - Problems and possible solutions
3. Perspectives and feedback from Commission members
 - Priorities

- Approach
 - Opportunities and risks
4. Open floor for Commission members to raise any topics and ideas
 5. Identification and agreement of next steps and actions

Application & Selection

Application Process

A form has been created for applicants to answer questions. There are three sections; demographics, contact information and application questions:

Application Form

Skateboard GB is committed to building a collaborative and supportive relationship with Skateboard Coaches across the UK. The UK Skateboard Coaching Commission will create the opportunity for open discussion, challenge and support of Skateboard GB activities in coaching. This will ensure that Skateboard GB stays honest with coach members, transparent about policies and processes and true to UK skateboard coaching and the wider skateboarding community.

This form consists of three sections; demographic questions, contact information and application questions.

Please note: If you would prefer to answer these questions by voice recording you are welcome to do so. Please fill out your email below and send your audio file to amber@skateboardgb.org with the subject UKSCC Application: Your Name

Demographics Section:

It's important that our panel represents all the people within skateboarding, so we ask a number of demographic questions to ensure we have a diverse group of people. Some of these questions are very personal and you are welcome to leave them blank if you wish. You can answer some and leave others. Measuring the demographic data of our applicants participants allows us to monitor and evaluate how accessible, diverse and representative our coaching commission is.

Contact Information:

This section makes sure we know who you are and can get a hold of you to tell you whether your application has been successful or not.

Application Section:

This section focuses on you, your work and experience, your aspirations and why you want to be part of the UK Skateboard Coaching Commission.

- What relevant experience can you bring to the Coaching Commission?

This can be related to coaching, skateboarding or any other experience that you think would help you during your time on the SBGB Coaching Commission.

- In your opinion, what matters in skateboard coaching?

There's no right answer, we just want to hear your thoughts.

- Why do you want to be on the SBGB Coaching Commission?

We want to hear about your motivations and aspirations for your time on the Coaching Commission.

- What do you think Skateboard GB should prioritise in UK Skateboard Coaching?

This could be in any aspect of skateboard coaching. We'd like to hear what you would prioritise and your reasoning. This will give us insight into the issues that matter to you and why.

Selection Process

Applicants will be selected based on the answers given in their application. Skateboard GB will also endeavour to ensure a mix of demographics, geographical locations and range of coaching experience.

Answer Scoring

Each answer will be scored in the following criteria:

0 - No answer given

1 - An answer was given but it didn't address the question

2 - A relevant answer was given but no examples or insight were offered

3 - A relevant answer was given, including examples and insight from experience

4 - An ideal answer was given, including exceptional examples and insight from experience.